

JG Plastics Group, LLC

JOB DESCRIPTION

Position: **MOLD MAKER**

Date: 5/8/19

Reports to: Tool Room Manager

Approved by: Terry Patterson

Responsibility and Authority: To assess tools and create and close tooling work orders.

Duties Include:

- Construction of new injection molds.
- Maintenance, repair and modification of existing tooling
- Operation of all typical tool room equipment including: EDM, CNC, Bridgeport mills, lathes, grinders and associated measuring devices.
- Work with Tool Room Manager to ensure the quality new mold construction.
- Assist in the manufacture and maintenance of injection molds.
- Assist the Tool Room Manager in the preparation of tool quotes.
- Work with Q.C. and production to troubleshoot and maintain quality of molded product.
- Coordinate work assignments and equipment usage with other mold makers.
- Coordinate and communicate material requirements with Tool Room Manager.
- Must observe and adhere to ISO 9001 / AS9100 / ISO 13485 Quality System Procedures.
- Must adhere to GMP.
- Must adhere to JG Plastics Safety Practices.
- Must adhere to ITAR

Minimum Qualifications and Experience Requirements:

10 years experience in tool making. CNC knowledge required. Must be able to read CAD files and blueprints. Must be competent in the operations of all common mold making machinery, equipment and measuring devices.

JOB DESCRIPTION ACKNOWLEDGEMENT

I have received full instruction on the scope and nature of this job description and fully understand my position responsibilities and accept this responsibility and full authority as prescribed.

Employee Acknowledgement:

Employee Name

Employee Signature

Date